

**SOCIOLOGY 101Y-LEC0101.LEC2001: INTRODUCTION TO SOCIOLOGY, 2015-16**  
**12:00–14:00, Wednesdays, Convocation Hall**

**Exclusion:** SOC102H1 and SOC103H1 (students cannot get credit for both SOC101Y and those courses)

**Instructor:** Christian Caron ([christian.caron@utoronto.ca](mailto:christian.caron@utoronto.ca)), 416- 978-8263, Dept of Sociology, Rm 286  
Office hours: Thursdays 11am-Noon  
Twitter: @\_ChristianCaron (for inquiries during lecture)

**Senior TAs**

**Course Coordinator:** Jaime Nikolaou ([j.nikolaou@utoronto.ca](mailto:j.nikolaou@utoronto.ca)), Dept of Sociology, Rm TBA  
Office hours: TBA

**Lead TA:** Jenna Valleriani ([jenna.valleriani@utoronto.ca](mailto:jenna.valleriani@utoronto.ca)), Dept of Sociology, Rm TBA  
Office hours: TBA

**Course Mentor:** Kristie O'Neill ([kristie.oneill@mail.utoronto.ca](mailto:kristie.oneill@mail.utoronto.ca)), Dept of Sociology, Rm TBA  
Office hours: TBA

**Course Goal**

This course will challenge your views on a wide range of issues that affect us all. It will also excite your interest in a unique sociological way of understanding your world. The course showcases the eclectic nature of the discipline and the contemporary debates that animate it. We will analyze the globalization of culture, emerging patterns of class and gender inequality in Canada and internationally, the redefinition of sexuality, changes in the organization of families, the social dimension of environmental problems, criminal and deviant behaviour, and so on. You will learn to understand these and other pressing social issues by analyzing the way the social world is organized. We may like to think of ourselves as perfectly free but powerful social forces open up some opportunities and close off others, constraining our freedom and helping to make us what we are. By examining the operation of these social forces, sociology can help us know ourselves. The course is also about skills-building, skills useful not only for success at U of T, but beyond the walls of the university. That means you will learn about sociology not solely by reading about it, but also by practicing it.

**Communication & Portal**

While this course involves a fair bit of independent learning, the organizing principle of the course is that learning is a social process that takes place not only by reading, attending lectures, and listening to teaching assistants, but also by students interacting with each other. To foster a cooperative learning environment, this course is organized around a mix of lectures, in-class engagement, and outside-of-class assignments and participation. The course will rely heavily on the U of T Portal (<https://weblogin.utoronto.ca/>) to facilitate this “study group” atmosphere. The Portal will act as the “nervous system” of the course, a place where you will find this syllabus, PowerPoint slides (a partial set will be posted Tuesdays before the lectures and a full set by Thursday mornings), assignments, announcements, grades, and student-generated content on a series of discussion boards. While the Portal page will be small at the outset, it will grow as the course progresses. The Portal plays an especially important role due to the large enrollment in this course (1,500 students). The large class size presents several unique challenges, such as the need for extra layers of organization and communication. Students should make use of the thread subscription function and the search engine within the Portal to navigate the course page. Beyond that, we will rely on several other mechanisms of communication to make sure all students have the information they need to be successful and for this information to be delivered consistently to everyone. To that end, there are seven key resources for students in this course:

- 1) Announcements – The SOC101Y Portal page contains an “Announcements” tab. You should check the Announcement tab regularly. It will be the main mechanism to communicate about course-related matters. This is where all deadlines, new content, instructions, grade releases, and any other pertinent information will be posted. Treat the Announcement tab as a series of appendices to this syllabus.
- 2) General Questions about the Course – This forum is one of the two main spaces on the Portal (the other being your TA Corner) that you will use for course-related, non-personal questions. This is the quickest way to get a reply to a question: the go-to place for all questions about course content, activities, assignments, exams, deadlines, etc. This forum is monitored mainly by Prof. Caron, along with Jenna Valleriani (the Lead TA), and Jaime Nikolaou (the Course Coordinator). Every question will be answered by one of these people unless a colleague has already provided the answer. In this way, all clarifications are available to everyone in the course.

- 3) TAs – (Amny Athamny, Anna Slavina, Pat Louie, Yuki Tanaka, Sasha Reid, Jean-Francois Nault, Andrew Nevin, and Fernando Calderon). Each student has signed up on ROSI for a tutorial, which means that you have your own TA. Your teaching assistant will help you all year regarding the substantive research project. You have access to your TAs through weekly in-person tutorials, online in “TA Corners,” and through office hours whenever the need arises. TA Corners are digital spaces used by your TA to communicate information, and for all the students of that TA (Amny’s Corner, Anna’s Corner, Pat’s Corner, etc.) to ask them questions, offer advice, seek guidance, and help your colleagues with everything having to do with assignments. Think of it as an ongoing online tutorial that goes hand-in-hand with weekly in-person tutorials. Your TA is the go-to resource for everything having to do with the major research project. Note: The name of your TA can be found in the chart below.
- 4) Jaime Nikolaou, Course Coordinator – as the Course Coordinator, Jaime is responsible for all administrative matters related to scheduling, registration, i>clickers, peer contribution grading, tests and exams, submission issues, all grade reviews, special accommodations, missing grades, deadlines, etc. You should feel free to contact her by e-mail if you have any questions or concerns about any of these matters.
- 5) Jenna Valleriani, Lead TA – as the Lead TA, Jenna does not have her own students. Instead, she will assist the other TAs in their tasks and be an additional resource for all students in the course. She will have regular office hours to offer assistance on projects, and she will have a strong presence on Portal, keeping an eye on both the TA Corners and the General Questions about the Course forums. Moreover, she is the person to contact by e-mail if you have questions or concerns about your course project that you prefer not to post on Portal.
- 6) Kristie O’Neill, Course Mentor – as the Course Mentor, given that this is a first year course, Kristie is there to assist in students’ transition to university. She will organize weekly online workshops (which will be posted on Portal), as well as occasional face-to-face workshops, and she will be available to chat during regular drop-in sessions. Her focus will be twofold, first on promoting various university skills development to help students be academically successful, not just in this course, but in their university careers; second, Kristie will also promote various university resources there to assist students maintaining a healthy and balanced life, beyond just the academic side, during their years at the University of Toronto.
- 7) Prof. Caron – as the Course Instructor, Prof. Caron is ultimately responsible for every aspect of the course. You are encouraged to seek him out after class or during office hours. If you have any questions or concerns about any aspects of the course, or anything else you might want to discuss privately, feel free to e-mail him. E-mails are typically answered within 48 hours.

You will always have someone or somewhere to turn to for assistance, whether monitored online spaces, weekly tutorials, scheduled and by appointment office hours, lectures, or e-mail with Jenna (Lead TA), Jaime (Course Coordinator), Kristie (Course Mentor), or Prof. Caron (Instructor).

### Required Course Material

1. Christian Caron and Robert Brym, eds. *Commit Sociology*, 1<sup>st</sup> Custom Edition, vol 1 (Toronto: Nelson, 2013). Main fall textbook.
2. Christian Caron and Robert Brym, eds. *Commit Sociology*, 1<sup>st</sup> Custom Edition, vol 2 (Toronto: Nelson, 2013). Main winter textbook.
3. Christian Caron *Into Sociology* (Toronto: Nelson, 2016)
4. i>clicker remote control. (Any model will work, but not the i>clicker app.) Please bring your i>clicker to every lecture. It will be used every week. See below for i>clicker registration steps.

All of these items can be purchased at the U of T Bookstore, 214 College Street. Items 1, 2, and 3 are bundled together at a discount, while items 3 and 4 are also sold separately. Items 1, 2, and 4 are exactly the same as the items used last year, so you can buy used versions. Item 3 is a new addition, which was only published this Summer. You are responsible for all the material just listed, which you will need for assignments, the tests, and the exam.

### i>clicker Registration

1. Log into Portal and select your course
2. Click Tools in your course’s side navigation panel (panel on the left)
3. Click the i>clicker Registration link on the Tools page
4. The *i>clicker Student Remote Registration* page appears. Enter your i>clicker remote ID and click **Submit**
5. Your remote is now registered and appears in the table below. You can remove your remote registrations at any time by clicking **Remove** in the registered remote list beneath the **Submit** button

6. If you have followed these steps and your responses are not being credited, contact Jaime, the Course Coordinator

Note: Even if students are using i>clicker for more than one course, they only need to register their clickers in one course and their registration data will automatically be applied to all of their other Blackboard courses using i>clicker. Students can share clickers with a friend/roommate as long as they are not using i>clicker in the same courses. Students can register more than one clicker in Blackboard. If, for example, students break a clicker, they can register additional clickers through the same tool and all of their registered clickers (and their votes) will be tied to their Blackboard ID.

## **Evaluation**

### *In-Class Participation or Reflexive Essay (10%)*

In-class participation will take place during each lecture. They will involve collaboratively discussing, and individually answering, with your i>clicker, a series of questions related to the week's course material. There will be 20 of these in-class participation, each worth 0.5%. While you are highly encouraged to attend each lecture, sometimes there are health, work, or family emergencies that cause people to miss classes. There are thus two course-designed alternatives to i>clicker participation. If you miss one or a handful of lectures over the year, you can make up the missing grades through take-home assignments. Each take-home assignment has a value of 0.5%, replacing missed in-class participation from one lecture. Several take-home assignments will be made available over the course of the year, each with its own instructions and deadlines, and enough to make up for a few missed classes. The second alternative is to opt out of the i>clicker in-class participation entirely and submitting instead a 2,000-word essay that will be assessed for 10% of your grade. You can opt out by e-mailing Jaime, the Course Coordinator, to ask for this option. She will then send students the instructions for the essay content in the first week of the Winter semester. This essay will be due on April 6<sup>th</sup>.

### *Peer Contributions (5%)*

Each student has had a rich life full of personal, educational, and work experiences before walking into this course, and is thus well equipped to contribute something worthwhile to their colleagues' learning experience. This component is there to encourage each of you to make these contributions, while giving each student plenty of choices in the manner in which they feel most interested or most comfortable doing so. There are several distinctive ways for each of you to contribute to your colleagues' experience and accrue these 5%: (1) you can be one of the volunteer lecture or tutorial note-takers; (2) you can answer your colleagues' questions on your TA Corner or the General Questions about the Course forum, where each question answered will be credited 0.25%; (3) you can accrue contributions by posting relevant material, clarifications, or reflections on the course content, such as material and insights from other courses you have taken, from what you see in the media, or from your own first-hand experience. Every posts made on the TA Corner about the research projects or on the substantive forums that contributes to furthering the understanding of course material for your colleagues, and is no less than 100 words in length, will be credited 0.25% towards this component; (4) you can accrue grades towards this component by completing "special projects" advertised by the TAs in tutorial or online; and (5) you can also earn this 5% by suggesting other types of possible contributions to your TA or one of the senior TAs (Jaime, Jenna, or Kristie) which you feel would be of benefit to your colleagues.

### *Tests (20%)*

Two, 75-minute, multiple-choice tests will be worth 10% each. Test 1 is Nov 11<sup>th</sup> and covers course material until "Introduction to Sociology" to "Class, Work, and the Economy," inclusive. Test 2 is Feb 10<sup>th</sup> and covers course material from "Race and Ethnicity" to "Globalization and Global Inequality," inclusive. You should bring several pencils and your U of T ID card to both tests. Students will write these tests during regular class times but in various locations on the St George campus, locations to be announced. The only aids allowed during the tests (and final exam) are a paper, English-other language dictionaries (which, if used, must be inspected by an invigilator before the test or exam begins) and a simple calculator.

### *Portfolios (10%)*

Portfolios are a collection of weekly entries based on small assignments and write-ups assigned during tutorials and submitted on Portal. They will sometimes be based on the work accomplished towards the on-going research project, other times based on the readings or lecture material, and other times just made up of short reflexive writing. Portfolios are meant to showcase the work-in-progress during the year, and allow students to monitor and reflect on their own learning. Each completed entries is worth 0.5% and will be assessed for completion and quality at the end of the year.

### *Content Analysis (20%) – Due March 28<sup>th</sup>, 3pm*

The major research assignment is a news content analysis worth 20% and consisting of 8 pages (12pt font Arial or Times New Roman, one-inch margins all around), not including title page, bibliography, and appendix. This project will involve choosing a topic, formulating an appropriate research question, conducting a literature review, operationalizing key variables, sampling Canadian news sources, gathering data, classifying this data using a coding scheme, and discussing your findings. Detailed instructions will be offered in the early weeks of the Fall semester and will be discussed throughout the year in tutorials and in the TA Corners on the Portal. Three copies of the assignment must be submitted, through 1) Portal, 2) Turnitin.com AND 3) as a hard copy to Rm 225, 725 Spadina Ave, no later than Monday, March 28<sup>th</sup> at 3pm. Note: There are no late penalties per day late because assignments will not be

accepted past the due date without submission of UofT's Verification of Illness form.<sup>1</sup> Without this documentation, any assignments submitted passed the deadline will receive a grade of zero.

*Final Exam* (in April, day, time and location scheduled by the university) (35%)

A three-hour, cumulative, exam drawing on material from the whole course, Sept to April.

### Tutorials – Starting Sept 21<sup>st</sup> and running until March 23<sup>rd</sup>

Teaching Assistants (MA and PhD sociology students) lead tutorials. They will be held every week between September and March unless otherwise announced. Tutorials start on September 21<sup>st</sup> (see below for full schedule). Tutorial sign-up is done through ROSI, choosing a day and time you can commit to for the whole year. Tutorials are organized mainly to provide students with instructions and guidance on how to complete the content analysis. They are also an opportunity to ask colleagues and the TA questions and sharpen the tools necessary to be successful in this course. You are expected to attend all tutorials because each tutorial session builds on the previous one. As with lectures, if you miss one or several, you will want to get notes from a peer (perhaps through your TA Corner) so as not to fall behind.

GROUP	DAY	TIME	TA	LOCATION
Alligator 0101	Monday	10-11am	TA 1	RS 211 (Rosebrugh Building, 164 College Street)
Beaver 0102	Monday	11am-Noon	TA 1	RS 211 (Rosebrugh Building, 164 College Street)
Cougar 0103	Monday	12-1pm	TA 1	RS 211 (Rosebrugh Building, 164 College Street)
Dragonfly 0104	Monday	1-2pm	TA 2	AB 107 (Astronomy & Astrophysics Building, 50 St. George Street)
Eagle 0105	Monday	2-3pm	TA 2	AB 107 (Astronomy & Astrophysics Building, 50 St. George Street)
Fox 0106	Monday	3-4pm	TA 2	AB 107 (Astronomy & Astrophysics Building, 50 St. George Street)
Goat 0201	Tuesday	10-11am	TA 3	UC 163 (University College, 15 King's College Circle)
Hamster 0202	Tuesday	9-10am	TA 3	UC 163 (University College, 15 King's College Circle)
Iguana 0203	Tuesday	12-1pm	TA 3	UC 163 (University College, 15 King's College Circle)
Jackal 0204	Tuesday	12-1pm	TA 4	GB 221 (Galbraith Building, 223 College St.)
Koala 0205	Tuesday	1-2pm	TA 4	GB 221 (Galbraith Building, 223 College St.)
Lobster 0206	Tuesday	2-3pm	TA 4	GB 221 (Galbraith Building, 223 College St.)
Moose 0207	Tuesday	1-2pm	TA 5	SS 1083 (Sidney Smith Hall, 100 St. George St.)
Numbat 0208	Tuesday	2-3pm	TA 5	SS 1083 (Sidney Smith Hall, 100 St. George St.)
Octopus 0209	Tuesday	3-4pm	TA 5	SS 1072 (Sidney Smith Hall, 100 St. George St.)
Peacock 0301	Tuesday	5-6pm	TA 6	SS 1069 (Sidney Smith Hall, 100 St. George St.)
Quail 0302	Tuesday	6-7pm	TA 6	SS 1069 (Sidney Smith Hall, 100 St. George St.)
Raccoon 0303	Tuesday	7-8pm	TA 6	SS 1069 (Sidney Smith Hall, 100 St. George St.)
Squirrel 0304	Wednesday	9-10am	TA 7	OI 2214 (Ontario Institute for Studies in Education, 252 Bloor Street West)

<sup>1</sup> Complete and submit the form at <http://www.illnessverification.utoronto.ca/>.

Turkey 0401	Wednesday	10-11am	TA 7	OI 2214 (Ontario Institute for Studies in Education, 252 Bloor Street West)
Umbrellabird 0403	Wednesday	11-Noon	TA 7	OI 2214 (Ontario Institute for Studies in Education, 252 Bloor Street West)
Vulture 0404	Wednesday	9-10am	TA 8	LA 248 (Gerald Larking Building, 15 Devonshire Place)
Weasel 0404	Wednesday	10am-11am	TA 8	LA 248 (Gerald Larking Building, 15 Devonshire Place)
Zebra 0405	Wednesday	11am-Noon	TA 8	LA 248 (Gerald Larking Building, 15 Devonshire Place)

### Lectures and Readings Schedule

Readings should be completed before lecture. Lectures will not systematically summarize the readings, but instead build and go beyond them. In addition to the following readings and lectures schedule, there may be a series of online mini-lectures and videos released on Portal throughout the year to supplement the following topics.

#### Fall Semester

Sept 10<sup>th</sup> – Introduction to Sociology  
*Into Sociology* (stand-alone chapter)

Sept 17<sup>th</sup> – Sociological Knowledge and Science  
“Introducing Sociology,” in *Commit Sociology*, vol 1 p17-20 only  
“Human Inquiry and Science,” in *Commit Sociology*, vol 1 p38-64

Sept 30<sup>th</sup> – Research Methods  
“Research Methods,” in *Commit Sociology*, vol 2 p321-352

Oct 7<sup>th</sup> - Culture (& Sports)  
“Culture,” in *Commit Sociology*, vol 1 p65-98  
“Global Culture: Sameness or Difference,” in *Commit Sociology*, vol 1 p99-102

Oct 14<sup>th</sup> – Mass Media  
“Mass Media,” in *Commit Sociology*, vol 2 p89-123  
“Social Media: Implications for Social Life,” in *Commit Sociology*, vol 2 p124-134

Oct 21<sup>st</sup> – Socialization and Social Interaction  
“Socialization,” in *Commit Sociology*, vol 1 p106-129  
“Society, Social Structure, and Interaction,” in *Commit Sociology*, vol 1 p130-154

Oct 28<sup>th</sup> – Groups & Organizations  
“Groups and Social Organizations,” in *Commit Sociology*, vol 1 p158-188  
“McJobs: McDonalidization and the Relationship to the Labor Process,” in *Commit Sociology*, vol 1 p189-228

Nov 4<sup>th</sup> – Class, Work and the Economy  
“Social Stratification,” in *Commit Sociology*, vol 1 p198-228

Nov 11<sup>th</sup> – Test #1

Nov 18<sup>th</sup> – Race and Ethnicity  
“Ethnic Relations and Race,” in *Commit Sociology*, vol 1 p232-262  
“Multiculturalism or Vertical Mosaic? Occupational Stratification among Canadian Ethnic Groups,” in *Commit Sociology*, vol 1 p263-278

Nov 25<sup>th</sup> - Gender  
“Gender,” in *Commit Sociology*, vol 1 p282-312  
“Sex and Gender through the Prism of Difference,” in *Commit Sociology*, vol 1 p313-322

Dec 2<sup>nd</sup> – Sexuality  
“Sexualities,” in *Commit Sociology*, vol 1 p325-357

“Doing It?: The Social Construction of S-E-X,” in *Commit Sociology*, vol 1 p358-366

### **Winter Semester**

Jan 13<sup>th</sup> – Deviance & Crime

“Defining Deviance,” in *Commit Sociology*, vol 1 p370-375

“Crime and Deviance,” in *Commit Sociology*, vol 1 p376-409

Jan 20<sup>th</sup> – Social Movements

“Collective Behaviour, Social Movements, and Social Change,” available as pdf online

Jan 27<sup>th</sup> – Politics & Citizenship

“Politics and Social Movements,” in *Commit Sociology*, vol 2 p64-88

Feb 3<sup>rd</sup> – Globalization & Global Inequality

“Globalization,” in *Commit Sociology*, vol 2 p4-32

“Development and Underdevelopment,” in *Commit Sociology*, vol 2 p40-60

Feb 10<sup>th</sup> – Test #2

Feb 17<sup>th</sup> – No Class – Winter Break

Feb 24<sup>th</sup> – Population and Urbanization

“Population and Urbanization,” available as pdf online

Mar 2<sup>nd</sup> – Environment, Science, and Technology

“Sociology and the Environment,” in *Commit Sociology*, vol 2 p174-195

March 9<sup>th</sup> – The Body & Health

“Sociology of the Body: Disability, Aging and Death,” in *Commit Sociology*, vol 2 p138-162

“Be Thin: Contradictions Within the Social Construction of Beauty and Happiness,” in *Commit Sociology*, vol 2 p163-170

Mar 16<sup>th</sup> – Religion

“Religion,” in *Commit Sociology* vol 2 p200-229

“Religion: The Comeback,” in *Commit Sociology*, vol 2 p230-238

Mar 23<sup>rd</sup> – Education

“Education,” in *Commit Sociology*, vol 2 p241-264

“Learning the Student Role,” in *Commit Sociology*, vol 2 p265-274

Mar 30<sup>th</sup> – Family

“Families,” in *Commit Sociology*, vol 2 p278-308

“The Changing Face of Matrimony: Same-Sex Civil Marriage in the Twenty-First Century,” in *Commit Sociology* vol 2 p309-352

April 6<sup>th</sup> – Commit Sociology

“The Sociological Eye,” in *Commit Sociology*, vol 2 p355-357

*Into Sociology* (stand-alone chapter)

### **Classroom Etiquette**

Note that Convocation Hall is a large room, that noise carries easily, and that this presents challenges when we are using it as a classroom. Accordingly, every student has a role to play to make the lecture hall a conducive environment to learning for two hours every week. You should be mindful of your noise level. Do not distract other students. Keep verbal exchanges with friends and colleagues few and at the level of a murmur. The distracting noise level is the most often-mentioned concern of students in Convocation Hall. Let’s work hard to prevent this issue from being disruptive.

### **Make-Up Term Tests and Deadline Extension**

A make-up test or deadline extension may be available only in *documented* cases of illness or *immediate* family tragedy that took place *before* a given test or deadline. If you miss a test or a paper deadline, **do not** contact the instructor or a TA unless you have followed the steps described immediately below. Telling the professor or TA why you missed a deadline or a test will not be considered.

- In case of **illness**, you must supply a duly completed Verification of Student Illness or Injury form (available at [www.illnessverification.utoronto.ca](http://www.illnessverification.utoronto.ca)). A doctor's note is not acceptable. **The form must be placed in a sealed envelope addressed to the instructor.**
- If a **personal or family crisis** prevents you from meeting a deadline, you must get a letter from your college registrar (it is a good idea anyway to advise your college registrar if a crisis is interfering with your studies). **The letter must be placed in a sealed envelope addressed to the instructor.**
- This documentation must be submitted to the 100-level course mailbox in the Dept of Sociology, Rm 225, 725 Spadina Ave. Room 225 is accessible from 9 am to 5 pm Monday to Friday except public holidays. *You must submit this documentation within two working days of the missed test or assignment deadline or you will not be allowed to write the make-up test or turn in a late assignment.* If an event or condition prevents you from submitting the proper documentation within this timeline, you must contact Jaime, the Course Coordinator, [j.nikolaou@utoronto.ca](mailto:j.nikolaou@utoronto.ca) immediately. You are not entitled to write a make-up test if you write the regularly scheduled test. Only one make-up test will be scheduled for each term test. All requests will be screened by the Course Coordinator. Students eligible to write a make-up or get an extension will be informed by e-mail.

### Plagiarism

Cheating and misrepresentation will not be tolerated. Students who commit an academic offence face serious penalties. Avoid plagiarism by citing properly. Practices acceptable in high school may prove unacceptable in university. Know where you stand by reading the "Code of Behaviour on Academic Matters" in the Calendar of the Faculty of Arts and Science at <http://www.governingcouncil.utoronto.ca/Assets/Governing+Council+Digital+Assets/Policies/PDF/ppjun011995.pdf>.

### Turnitin

Normally, students will be required to submit their course essays to Turnitin.com for a review of textual similarity and detection of possible plagiarism. In doing so, students will allow their essays to be included as source documents in the Turnitin.com reference database, where they will be used solely for the purpose of detecting plagiarism. The terms that apply to the University's use of the Turnitin.com service are described on the Turnitin.com web site.

### Accessibility

The University of Toronto is committed to accessibility. If you require accommodation or have any accessibility concerns, please visit <http://studentlife.utoronto.ca/accessibility> as soon as possible.

### Resources

#### Powerpoint Viewer

A free downloadable program for viewing and printing PowerPoint slides shown in class - Powerpoint viewer  
<http://www.microsoft.com/en-ca/download/details.aspx?id=13> (Open Office can also be used for this purpose)

Department of Sociology – University of Toronto  
Course offerings, programs, and faculty  
[http://www.sociology.utoronto.ca/home\\_4.htm](http://www.sociology.utoronto.ca/home_4.htm)

#### Writing Support in Faculty of Arts and Science

Writing is a key part of a university education. The Faculty of Arts and Science at UofT has several initiatives which every students could benefit from looking into. Here is a series of writing-related resources available in Arts and Science.

1. Students can find information about college writing centres at <http://www.writing.utoronto.ca/writing-centres/arts-and-science>
2. The home page for the website "Writing at the University of Toronto" is [www.writing.utoronto.ca](http://www.writing.utoronto.ca). This includes:
  - More than 60 advice files on all aspects of academic writing available at [www.writing.utoronto.ca/advice](http://www.writing.utoronto.ca/advice). A complete list of printable PDF versions are listed at <http://www.writing.utoronto.ca/about-this-site/pdf-links-for-students>.
  - Students will want to check out the "How Not to Plagiarize" and other advice on documentation format and methods of integrating sources; these are listed at [www.writing.utoronto.ca/advice/using-sources](http://www.writing.utoronto.ca/advice/using-sources).
3. Writing Plus workshop series, described at <http://www.writing.utoronto.ca/writing-plus>.
4. Information about the English Language Learning program (ELL) is available at <http://www.artsci.utoronto.ca/current/advising/ell>. Sample of activities:

- the Communication Cafe, which meets weekly at four different times and locations for the first five weeks of each term for practice with oral skills such as class discussion and presentations
- Reading eWriting, an online program that helps students engage course readings more effectively.

### **Other University Student Services:**

**Academic Success Centre:** Workshops and individual support for learning skills including time management, memorization, exam preparation, note-taking, stress management.

Koffler Center, 214 College St, 1<sup>st</sup> floor south. 416-978-7970

**Accessibility Services:** Advising for students on learning and other strategies, facilitating of assessment and accommodations for those with disabilities. Advice for instructors on adapting assessment and other course elements for those with disabilities.

Robarts Library 1<sup>st</sup> floor north. 416-978-8060

**Campus Police:** For security and safety concerns. Emergencies requiring immediate response from Metro Police should go through 911, but Campus Police can respond promptly to less extreme situations. The officers are experienced in dealing with students.

21 Sussex Ave. (behind Robarts) Regular Line: 978-2323 **Urgent Line: 978-2222**

**Career Centre:** Research tools, workshops, & advice on choosing and preparing for careers; on-campus employment and work study listings.

Koffler Centre, 214 College 1<sup>st</sup> floor north 416-978-8000

**Centre for International Experience:** Logistical and social support for international students; information and support for international student exchange students, both inbound and outbound.

Cumberland House, 33 St. George St. 416-978-2564

**Community Safety Office:** Responds to students, staff and faculty members of the U of T community who have personal safety concerns.

21 Sussex Ave. 2<sup>nd</sup> Fl. 416-978-1485

**Counselling & Psychological Services (CAPS):** Individual counselling/psychotherapy, group therapy, workshops and psychiatric medication services

Koffler Centre, 214 College St. 1st floor middle 416-978-8070

**Family Care Office:** Help and support for those with dependants, either younger or older.

Koffler Centre, 214 College St. 1<sup>st</sup> floor middle 416-978-0951

**First Nations House:** Culturally-sensitive advising on many issues, cultural activities

Borden Bldg. 563 Spadina 3<sup>rd</sup> floor (416) 978-8227

**Health Service:** Medical clinic for students, uses OHIP and UHIP

Koffler Centre, 214 College St. 2<sup>nd</sup> floor north. 416-978-8030

**Ombudsperson:** Offers confidential advice to students, faculty and staff. Assists students to engage with administrative structures, usually after all normal channels have been exhausted.

McMurrich Bldg., 12 Queen's Park Cr. W. 1<sup>st</sup> floor Rm.102 416-946-3485

**Student Academic Progress:** For concerning student situations or advice on how to proceed in situations with a possibly distressed student, staff and faculty should call

416-946-0424 during business hours.

**Student Crisis Response:** For student crisis situations involving disturbing behaviour or references to suicide or violence, call 416-946-7111 during business hours. For after hours emergencies, call Campus Police at 416-978-2222 or Metro Police 911.



**Student Housing Service:** Assistance for students in finding off-campus housing.  
Koffler Centre, 214 College St. south mezzanine 416-978-8045